

OFFICE OF THE MAYOR

NOTICE TO PROCEED

1 4 DEC 2022

NATURE SPECIALISTS, INC.

Lot 2 Timberland Heights, Guitnang Bayan 2, San Mateo, Rizal

Attention: MARSHA LIEZL Q. CABRILLOS

Gentlemen/Mesdames:

We wish to inform you that your contract procured through Negotiated Procurement (Lease of Real Property and Venue) for the Lease of Venue for the Conduct of the Year-End Evaluation 2022 for the Procurement Management Office under Lease Contract No. 100-22-11-6361 has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO City Mayor

By authority of the City Mayor:

ATTY. JERONIMO U. MANZANERO

City Administrator

Mcg Cabri Mo

Conforme:

MARSHA LIEZL Q. CABRILLOS Authorized Representative NATURE SPECIALISTS, INC.

Date: 12-14-22